

**REQUEST FOR PROPOSAL**

**PROJECT NO. RFQ 19-17**

**INVESTMENT BROKER DEALERS**

**QUESTIONS AND ANSWERS No. 001**

Date: December 18, 2018

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

---

Q1. I realize there is a black-out period in which I cannot contact the HCCs Employee there during this RFQ

Regarding the question, “provide letters from current/past clients served in the past three years”.

Receiving a written letter from the HCCs Employee would be possible and have it count for one of the three letters required?

Your advice please on how to handle this please?

**Response:** Respondents should NOT provide customer references from individuals that are current or former employees of Houston Community College for the services sought under this RFQ.

Balance of page intentionally left blank.