

**MEETING OF THE
STRATEGIC PLANNING COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

April 13, 2017

Minutes

The Strategic Planning Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, April 13, 2017 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

John P. Hansen, Committee Chair
Dave Wilson, Committee Member
Robert Glaser
Carolyn Evans-Shabazz, Alternate Member
Eva Loreda
Adriana Tamez

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff
Ashley Smith, General Counsel
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Athos Brewer, Vice Chancellor, Student Services
William Carter, Vice Chancellor, Information Technology
Kurt Ewen, Vice Chancellor, Planning and Institutional Effectiveness
Madeline Burillo, President, Southwest College
Margaret Ford Fisher, President, Northeast College
Muddassir Siddiqi, President, Central College
Zachary Hodges, President, Northwest College
Donna Spivey for Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Robert King, Interim Executive Director, HCC Foundation
Terrence Corrigan, Director, Internal Audit

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell LLP
Melissa Miller-Waters, President, Faculty Senate
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Dr. John P. Hansen, Committee Chair, called the meeting to order at 12:00 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Hansen, Loreda, and Wilson)

TOPICS FOR DISCUSSION AND/OR ACTION

REPORT ON TRANSFORMATION

Dr. Maldonado apprised that Dr. Kurt Ewen, Vice Chancellor, Planning and Institutional Effectiveness would provide the quarterly update of Transformation regarding - Phase 2.

(Dr. Evans-Shabazz joined the meeting at 12:01 p.m.)

(Mr. Glaser joined the meeting at 12:01 p.m.)

(Mr. Wilson joined the meeting at 12:01 p.m.)

(Dr. Evans-Shabazz stepped out at 12:02 p.m.)

(Dr. Evans-Shabazz returned at 12:03 p.m.)

Dr. Ewen provided the Transformation update to include the following:

(Dr. Evans-Shabazz stepped out at 12:05 p.m.)

- Phase 2 Timeline
- Transformation Definition
- Functional Area Restructuring Phase 2
- Transformation and Its Implications
- Transformation Projects
- Upcoming Events

Mr. Wilson inquired about the number of campuses involved. Dr. Ewen noted it would include all of the campuses. Dr. Maldonado noted there are approximately 22 campuses and noted that the exact number could be provided.

Ms. Loreda apprised that she attended some of the Chancellor's Transformation Tours. She expressed appreciation to see the enthusiasm and comments from the employees and students in attendance.

Mr. Glaser noted he also attended a tour and expressed appreciation for the rollout of fresh ideas presented for the college to keep moving forward.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 12:07 p.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved: May 25, 2017