

**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**October 22, 2015**

**Minutes**

The Board of Trustees of Houston Community College held a Regular Meeting on Tuesday, October 22, 2015 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Zeph Capo, *Chair*  
Robert Glaser, *Vice Chair*  
Adriana Tamez, *Secretary*  
Carolyn Evans-Shabazz  
Eva Loreda  
Sandie Mullins  
Neeta Sane  
David Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Melissa Gonzalez, Chief of Staff  
Ashley Smith, Acting General Counsel  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
William Carter, Associate Vice Chancellor, Information Technology  
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics  
Teri Zamora, Senior Vice Chancellor, Finance and Administration  
Julian Fisher for Madeline Burillo, Interim President, Southwest College  
Margaret Ford Fisher, President, Northeast College  
William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
Irene Porcarello, Interim President, Southeast College  
Janet May, Chief Human Resources Officer  
Carme Williams, Executive Director, HCC Foundation  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani  
David White, President, Faculty Senate  
Lillie Aranda, President, COPA  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Mr. Zeph Capo, Chair, called the meeting to order at 3:34 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Capo, Evans-Shabazz Glaser, Mullins, Sane, Tamez and Wilson)*

Mr. Capo recognized Donna Bahorich, Chairwoman of the State Board of Education. He informed that HCC is partnering with the State Board of Education on an accountability standards symposium.

**PRAYER AND PLEDGE OF ALLEGIANCE**

Ms. Sandie Mullins led the prayer and the pledges.

**APPROVAL OF MINUTES**

Motion – Mrs. Sane motioned and Dr. Tamez seconded.

Vote - The motion passed with vote of 7-0. The following minutes were approved:

Minutes from the Academic Affairs/Student Services Committee, Audit Committee, Committee of the Whole, and Special meetings on September 10, 2015, Regular meeting on September 17, 2015, and Special meeting on September 17, 2015

**AWARDS, PRESENTATIONS, AND RECOGNITIONS**

- **Port of Houston Authority Partnership Agreement Sponsorship**

Mr. Capo announced that the Port of Houston Authority has awarded the Southeast College Workforce Development a \$10,000 partnership agreement sponsorship to support the Maritime Logistics program at Jack Yates and Stephen F. Austin high schools, and the Eastside Campus, respectively.

Mr. Capo noted that the funds will support faculty certification training, development of career and guided pathways, curriculum enhancements in Logistics-Maritime and experiential learning experiences. He informed that HCC Southeast College and the Port of Houston Authority will plan and host an annual workshop at Southeast College for approximately 200 high school students enrolled in Logistics classes at Yates, Sterling and Austin High Schools.

Mr. Capo stated that it is an honor to earn the continued support of the Port of Houston Authority to assist HCC students for this important workforce industry in Houston. Mr. Capo invited Port of Houston Authority representatives Gilda Ramirez, Sr. Director of Small Business and Educational Outreach and Dawona Miles, Maritime Education Coordinator to come forward for the check presentation. Also joining at the podium were Dr. Irene Porcarello, President, HCC Southeast and Dr. Johnella Bradford, Director,

Transformation, Innovation Center at HCC Southeast, HCC Foundation Board Member, Marcia Fashingbauer and HCC Foundation Executive Director, Carme Williams.

**CHAIRMAN’S REPORT:**

Mr. Capo opened the floor for Trustee Reports:

- **Trustee District Reports**

District VI - Ms. Mullins announced that partnerships, enrollment and students are up in her district.

District IV – Dr. Evans-Shabazz noted that Coleman College groundbreaking will be held on Tuesday, October 27, 2015.

District II – Mr. Wilson apprised that he attended HCC Northeast Hispanic Heritage Month Career Planning Fair and Musical Concert and was very impressed with the event at Northeast College.

District VII - Ms. Sane appraised thanked the strategic planning team members for including District VII. She noted that the District VII community is happy.

District III - Dr. Tamez thanked administration, faculty and staff for their role in transformation.

*(Trustee Loreda joined the meeting at 4:00 p.m.)*

District I – Mr. Capo noted he attended the Association of Community College Trustees Annual Leadership Congress.

- **Birthday Recognitions**

Mr. Capo recognized Trustee Carolyn Evans-Shabazz who celebrated a birthday on October 13<sup>th</sup> and Trustee Adriana Tamez who will celebrate a birthday on October 25<sup>th</sup>.

- **Board Meeting Schedule**

Mr. Capo announced the next scheduled meeting date for the Committee and Committee of the Whole meetings is Thursday, November 12, 2015 and the Regular Meeting will be on Thursday, November 19, 2015.

**CHANCELLOR’S REPORT**

Dr. Cesar Maldonado provided the Chancellor’s Report:

- **Hispanic Scholarship Committee Recognition**

Congratulations to Trustees Capo, Glaser, Loreda and Tamez for hosting a successful Hispanic Scholarship Council Luncheon! This year’s fifth annual HCC Hispanic Scholarship Committee (HSC) Luncheon which was held on Friday, October 9 at the Royal Sonesta helped HSC to raise more than \$72,000 for scholarships for Hispanic students interested in HCC. Congratulations again Trustees and to the entire committee on a job well done!

- **Minority Male Initiative's Annual Golf Classic**

The Minority Male Initiative's Annual Golf Classic was also a huge success. Over 91 players and 23 teams of golfers participated in this year's event to raise over \$45,000 in support of the HCC MMI Program. Congratulations to the MMI committee and the trustees whom served, Trustees Oliver, Loredo and Glaser - on another successful event to support such a worthy cause.

- **Faculty & Staff Campaign**

Also, the Foundation's 2015 Faculty and Staff campaign raised over \$100,000 for student scholarships and to enhance the educational experience at HCC, which is a new record breaking number. Each year more and more faculty and staff participate in the annual campaign investing in the very students they teach and work with daily!

- **Student Success Stories**

Dr. Maldonado noted that HCC recognizes current and former students for their hard work, determination, dedication and leadership on and off campus. He informed that HCC is proud to honor and celebrate their accomplishments; they are the definition of success stories at HCC Beatty. The following students were recognized:

- Siomara Ellis, Central College
- Christopher Williams, Coleman College
- Vince Kiel, Northeast College
- Jun Gao, Northwest College
- Alexis Vences, Southeast College
- Dalia Hatem De Khattar, Southwest College

- **Recognition of April Pikes and First Responders**

A senseless act of cruelty happened to one of our own on April 28 when HCC Police Officer April Pikes was stabbed repeatedly while working an extra security job at the Meyerland Walmart. I'm happy to report that following amazing medical treatment, Officer Pikes is back on active duty with the HCC PD.

There are many in the community who came to her aid as first responders. Without these men and women, she may not have been able to make it back to work with us. I'd like Chief Greg Cunningham to introduce these exceptional people to you so that we can acknowledge their efforts in saving the life of Officer Pikes.

*(Trustee Loredo joined the meeting at 4:00 p.m.)*

- **Faculty Senate Report**

Mr. David White, President, Faculty Senate recognized Riche Senate VP, Ms. Melissa Water, President Elect.

Mr. White reminded that community college can be the target of those who would do evil. He appraised that that Administration and Police Department have a difficulty job in maintaining and enhancing the security of students, staff, and faculty. The Senate Faculty appreciates what they do for us.

**CONSENT AGENDA**

Motion – Mr. Oliver moved and Ms. Mullins seconded to approve the consent agenda with the exception of item A.1. The motion passed with a vote of 7-0. The following items were approved:

- Monthly Financial Statement and Budget Review for the Month of August 2015
- Proposed Auxiliary Fund Budget for Fiscal Year 2015-2016

**INVESTMENT REPORT FOR THE MONTH OF AUGUST 2015**

Mr. Wilson moved and Mr. Glaser seconded.

Mr. Wilson inquired regarding the Capital Investment Plan book value change. He inquired the difference of \$270 million. Ms. Teri Zamora noted the amount is the net amount used for \$20 million for operations and \$10 million for Capital Investment Plan.

Mr. Wilson inquired if the funds will be replaced back to be used for the CIP. Ms. Zamora clarified that August is the month that money is expended; however, not much is received. She noted that in the months that the revenues exceed expenses, funds are replenished.

Mr. Wilson asked \$129 million spent on the CIP and \$139 million spent in March 2015. Mr. Capo asked Board Counsel to clarify if the question relates to the action item. Ms. Zamora clarified that the additional amount was paid for capitalized interest. Mr. Wilson asked for clarification at another time.

Mr. Glaser inquired if the college is still on track with the budget. Ms. Zamora confirmed the college is on budget.

Ms. Sandie Mullins clarified that it is a snapshot of that moment in time and that the money will go back.

Dr. Maldonado clarified that the investment report does not reflect the balance.

Vote – The motion passed with a vote of 7-0.

**TOPICS FOR DISCUSSION AND/OR ACTION**

**REPORT ON INTERNATIONAL TRAVEL FOR HCC HONORS COLLEGE STUDENTS**

Mr. David Wilcox informed that the course embodies international travel and the students are prepared for eight weeks. He apprised that the students do complete a research paper and noted that the trip raises awareness and created global citizens.

**BOARD EXPENDITURE REPORT FOR FISCAL YEAR 2014-2015**

Dr. Maldonado informed that the item is the annual report for Fiscal Year 2014-2015 and included travel.

**PERSONNEL AGENDA (ADMINISTRATOR)**

Motion – Ms. Sane moved and Dr. Tamez seconded.

Dr. Maldonado apprised that the recommendation is to name Ashley Smith as General Counsel and noted that he has been serving as Acting General Counsel.

Mr. Wilson inquired if that level of administration required to be posted.

Vote – The motion passed with a vote of 6-1 with Mr. Wilson opposing.

**PERSONNEL AGENDA (FACULTY)**

Motion – Mrs. Sane moved and Dr. Tamez seconded. The motion passed with a vote of 7-0.

**ADJOURNED TO CLOSED SESSION**

Mr. Capo adjourned the meeting to Executive Session at 4:32 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 4:56 p.m. and entertained any motions on pending matters.

*(The following Trustees were present: Capo, Evans-Shabazz, Glaser, Loreda, Mullins, Tamez and Wilson)*

Mr. Capo welcomed the Port of Houston Authority Representatives for the check presentation.

Dr. Irene Porcarello noted that this repeated renewal grant has served over 300 students.

Ms. Gilda thanked the Board and apprised that it is a pleasure to partner with HCC. She noted that the POHA is appreciative of the opportunity to work with students and announced that the program has grown from 100 to 1,000 students. Ms. Gilda thanked Drs. Bradford and Porcarello.

**DE LA CRUZ, INDEPENDENCIA V. HOUSTON COMMUNITY COLLEGE, CAUSE NO. 2013-28123 IN THE 80TH JUDICIAL DISTRICT COURT, HARRIS COUNTY, TEXAS**

Motion – Mr. Wilson motioned to move as per the terms discussed in closed session. Dr. Tamez seconded.

Vote – The motion passed with a vote of 7-0.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 5:05 p.m.

*Minutes recorded, transcribed & submitted by:*  
Melinda Davila, Executive Secretary, Board Services

Minutes Approved as Submitted: \_\_\_\_\_