

**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**May 21, 2015**

**Minutes**

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, May 21, 2015 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**MEMBERS PRESENT**

Zeph Capo, *Chair*  
Robert Glaser, *Vice Chair*  
Adriana Tamez, *Secretary*  
Carolyn Evans-Shabazz  
Eva Loreda  
Sandie Mullins  
Christopher W. Oliver  
David Wilson

**ADMINISTRATION**

Cesar Maldonado, Chancellor  
Shantay Grays, Chief of Staff  
E. Ashley Smith, Acting General Counsel  
William Carter, Vice Chancellor, Information Technology  
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer  
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics  
Irene Porcarello, Interim Vice Chancellor, Student Services  
Teri Zamora, Vice Chancellor, Finance and Administration  
Margaret Ford Fisher, President, Northeast College  
Julian Fisher for Fena Garza, President, Southwest College  
William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Phillip Nicotera, President, Coleman College  
William Taft for Rudy Soliz, Interim President, Southeast College  
Janet May, Chief Human Resources Officer  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Derrick Mitchell, Board Counsel, Bracewell & Giuliani  
Susan Goll, President, Faculty Senate  
Other administrators, citizens and representatives from the news media

### **CALL TO ORDER**

Mr. Zeph Capo, Chair, called the meeting to order at 4:13 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

*(The following Trustees were present: Capo, Glaser, Evans-Shabazz, Loredo, Mullins, Tamez and Wilson)*

### **PRAYER AND PLEDGE OF ALLEGIANCE**

Ms. Mullins led the prayer and the pledges.

### **APPROVAL OF MINUTES**

Motion – Ms. Loredo and Mr. Glaser seconded. The motion passed with vote of 7-0. The following minutes were approved:

Academic Affairs/Student Services Committee, Audit Committee, Board Governance Committee, Board Self-Evaluation Committee, and Committee of the Whole meetings of April 9, 2015, Board Self-Evaluation Committee and Regular meetings of April 16, 2015, Board Self-Evaluation Committee meeting of April 28, 2015.

*(Mr. Oliver joined the meeting at 4:16 p.m.)*

### **AWARDS, PRESENTATIONS, AND RECOGNITIONS**

- Check Presentation by Bank of America to HCC Foundation in Support of Accelerate TEXAS Program in Adult Education.

### **CHAIRMAN'S REPORT**

- Announcement of Dr. Carolyn Evans-Shabazz as the appointment to the position of Houston Community College Trustee for District IV.
- Dr. Tamez announced that Trustee Robert Glaser celebrated his birthday on May 8<sup>th</sup> and Chair Capo's birthday is May 21<sup>st</sup>.

*(Mr. Oliver stepped out at 4:24 p.m.)*

- Trustees District Reports:

Dr. Tamez mentioned that she attended the Yates Maritime recognition program. She also visited Austin High School regarding the simulator for the maritime program.

- Ms. Loredo congratulated all the graduates who received their degrees and certificates on Saturday, May 16, 2015 at NRG Stadium.
- Mr. Wilson noted that Trustee Loredo had two nephews to graduate from HCC.

Mr. Wilson informed that the ground breaking ceremony was held on May 12th for the Acres Homes project and announced that Congresswoman Sheila Jackson-Lee provided a proclamation from the U.S. Congress in recognition of the ceremony.

*(Mr. Oliver returned at 4:29 p.m.)*

- Mr. Glaser apprised that he attended the commencement ceremony and noted that he attended several open house events for Brays Oak. He also attended VAST graduation ceremony. Mr. Glaser informed that it was very satisfying to see the results of the VAST program noting that it was well attended.
- Mr. Oliver apprised that he would like to see the comments and activities denoted in his district newsletter. He noted that he was in attendance of the commencement ceremony. Mr. Oliver announced the ground breaking ceremony for the Brays Oaks project is scheduled for May 26, 2015. He informed that this will be the first of such a project in that area.
- Ms. Mullins wished her best to the family of Officer Martin and wished everyone a celebratory Memorial Day.
- Dr. Evans-Shabazz apprised that she was able to attend the commencement ceremony and noted that it was a wonderful experience as her first official activity as a member of the Board.
- Mr. Capo expressed appreciation to Dr. Maldonado, staff, and faculty for the efforts of coordinating the commencement ceremony. He informed that he attended the graduation ceremony at the Community of College of Qatar on May 6, 2015. Mr. Capo apprised that he was able to visit with the HCC faculty while in Qatar. He noted that the faculty would like their story to be told.

Mr. Capo informed that the next Board meetings are scheduled as follows:

Committee and Committee of the Whole meetings are scheduled for Thursday June 11, 2015 and Regular Meeting on Thursday, June 25, 2015 at 4:00 p.m. The Board will hold a retreat on Saturday, June 27, 2015.

### **CHANCELLOR'S REPORT**

Dr. Cesar Maldonado provided the Chancellor's Report:

- **President Coleman College for Health Services**  
Dr. Maldonado welcomed and introduced Dr. Phillip Nicotera as President of Coleman College for Health Sciences. He expressed appreciation to Dr. Michael Edwards for serving as Acting President.

- **Associate Vice Chancellor of College Readiness**

Dr. Maldonado welcomed Dr. Catherine O'Brien as the Associate Vice Chancellor of College Readiness.

- **Commencement Ceremony**

Dr. Maldonado announced that the Commencement Ceremony was held on Saturday, May 16, 2015 at NRG Stadium. He thanked the faculty and staff for their dedication behind the scenes. Dr. Maldonado also thanked the commencement speakers, Mr. Scott McClelland and Ms. Gina Luna. Dr. Maldonado congratulated the graduates and wished them success and informed that over two thousand students participated.

- **Honors College Banquet**

Dr. Maldonado informed that he along with Trustees Capo, Glaser and Loredó attended the Honors College Banquet on Sunday, May 17, 2015 at Brady's Landing.

- **Northwest College Programs Highlighted**

This month's video highlighting exceptional programs and faculty was presented by Northwest College.

Dr. Zach Hodges introduced Ms. Susan Thompson who provided an overview of the University of Texas at Tyler Engineering partnership.

Dr. Maldonado apprised that the restructure will allow system-wide sharing of these types of programs.

- **Faculty Senate Report**

Ms. Susan Goll, Faculty Senate President provided an updated on activities to include annual elections and election for department chairs in April 2015. She noted that the senate looks forward to continued shared governance. She informed that the effort is to make certain that there is a consistency in alignment without compromising regarding compensation.

## **HEARING OF THE CITIZENS**

The following citizens signed up to speak before the Board:

- Larry Jones

## **CONSENT AGENDA**

Motion – Mr. Glaser moved and Dr. Tamez seconded to approve the consent agenda with the exception of item B3. The motion passed with a vote of 8-0.

The following items were approved:

- Fourier Transform Spectrometer for Northeast College

- ENGL 1301 Student Online Instructional Package and Course Fee for Northwest College
- Investment Report for the Month of March, 2015
- Monthly Financial Statement and Budget Review for March 2015

**RIG-ONE DRILLING TRAINING CENTER (PROJECT NO. CSP 15-11)**

Motion – Mr. Oliver moved and Ms. Loredo seconded.

Mr. Oliver noted that he pulled the item to inquire of the master plan approved in 2012 regarding the Capital Improvement Plan (CIP) and bond. He informed that he would like to hold a discussion and asked Board Counsel that an item is placed on the agenda regarding the master plan. He also requested a detail breakdown of the CIP projects.

Mr. Wilson inquired as to why the CIP is discussed in the Committee of the Whole (COTW) and not at the Regular Meeting. Mr. Capo apprised that the item will be placed on the agenda for discussion in June.

Ms. Loredo noted that she is glad to see the project finally come into fruition.

Vote – The motion passed unanimously with a vote of 8-0.

**TOPICS FOR DISCUSSION AND/OR ACTION:**

**RESOLUTION AUTHORIZING THE ISSUANCE OF COMBINED FEE REVENUE AND REFUNDING BONDS, SERIES 2015 AND REDEMPTION PRIOR TO MATURITY OF CERTAIN OUTSTANDING BONDS**

Motion – Mr. Oliver moved and Ms. Mullins seconded.

Mr. Capo informed that the item is different from the item discussed at the Special meeting on May 14, 2015. He apprised that the revenue bonds for 2017 were removed.

Dr. Maldonado noted that the item has been repackaged to drop off one set of bonds with a different callable date and asked Mrs. Teri Zamora to provide details regarding the item. Mrs. Zamora presented an overview of the proposed financing.

Mr. Oliver inquired if this is the potential resolve to previous discussion on the item.

Mr. Wilson informed that he is aware that the item has changed to drop the 2017 bonds and noted that reconsidering the item provides the chance to get two opportunities for the item to be approved.

Mr. Wilson inquired if Texas State Technical College did any long-term bond refinancing. Mrs. Zamora apprised that they did conduct bond refinancing.

Mr. Wilson inquired of the all in cost for the refinancing. Mr. Jorge Rodriguez, Financial Advisor noted that the managers cost is estimated at 2.99 percent. He informed that the treasury bonds have gone up over the last month. Mr. Rodriguez apprised that the rate was updated based on spread provided by Merrill-Lynch and Bank of America.

Mr. Wilson inquired of Mr. Rodriguez if he could guarantee the bonds. Mr. Rodriguez noted that he would not be able to guarantee and informed that the figures are estimates.

Mr. Wilson informed that this is an important decision for the college. He apprised that the \$425 million bond package cost the college \$75 million. He noted that he agrees with dropping out the 2017 revenue bonds. Mr. Wilson informed that he would be more comfortable having a workshop on the issue. Mr. Wilson inquired of the opinion regarding public versus private.

Mr. Rodriguez apprised that the District is being paid a premium from the investor. He noted that the bond still has to be impressive to the investor. He informed that private placement serves its purpose in a given transaction, such as a bridge loan. Mr. Rodriguez apprised that there are a couple of timing issues in a large transaction that make private placement very unfeasible or very tenuous.

Mr. Wilson inquired of what the private placement would cost versus public placement. Mr. Rodriguez informed that because private placement is private, you will not know what the market would have been.

Motion to Amend - Mr. Wilson moved to amend to postpone until a workshop is held in June. Mr. Glaser seconded. Vote on the amendment failed with vote of 2-6 with Trustees Capo, Evans-Shabazz, Lored, Mullins, Oliver and Tamez opposing.

Mr. Oliver called for the question. The vote on the call for question passed 6-2 with Trustees Glaser and Wilson opposing.

Vote - The motion passed with vote of 6-1-1 with Mr. Wilson opposing and Mr. Glaser abstaining.

### **ADJOURNED TO CLOSED SESSION**

Mr. Capo adjourned the meeting to Executive Session at 5:29 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 6:22 p.m. and entertained any motions on pending matters.

*(The following Trustees were present: Capo, Glaser, Evans-Shabazz, Lored, Oliver, and Wilson)*

**PERSONNEL AGENDA (FACULTY)**

Motion – Mr. Oliver moved and Dr. Evans-Shabazz seconded. The motion passed with vote of 6-0.

**APPROVAL OF LEASE AGREEMENT FOR 5505 WEST LOOP SOUTH, HOUSTON, TEXAS**

Mr. Capo apprised that the item is pulled and will be discussed at a later date.

**PROPOSED SETTLEMENT BETWEEN MARGARET D. THIBODEAUX-WOODY AND HCC**

Motion – Mr. Oliver moved and Ms. Loreda seconded to approve as discussed in closed session. The motion passed with a vote of 6-0.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 6:23 p.m.

*Minutes recorded, transcribed & submitted by:*  
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted:         June 23, 2015