

**REGULAR MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

**December 17, 2015
Minutes**

The Board of Trustees of Houston Community College held a Regular Meeting on Thursday, December 17, 2015 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Zeph Capo, *Chair*
Robert Glaser, *Vice Chair*
Adriana Tamez, *Secretary*
Carolyn Evans-Shabazz
Eva Loreda
Sandie Mullins
Christopher W. Oliver
Neeta Sane
Dave Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Chief of Staff
Valerie Simpson for Ashley Smith, General Counsel
Kimberly Beatty, Vice Chancellor, Instructional Services, Chief Academic Officer
William Carter, Associate Vice Chancellor, Information Technology
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Madeline Burillo, Interim President, Southwest College
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Janet May, Chief Human Resources Officer
Carme Williams, Executive Director, HCC Foundation
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani
David White, President, Faculty Senate
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mr. Zeph Capo, Chair, called the meeting to order at 4:01 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Capo, Evans-Shabazz, Glaser, Mullins, Sane, Tamez, Loredo and Wilson)

A special recognition reception was held in honor of Ms. Sandie Mullins.

(Oliver arrived at 4:26 p.m.)

PRAYER AND PLEDGE OF ALLEGIANCE

Ms. Mullins led the prayer and the pledges.

APPROVAL OF MINUTES

Motion – Mr. Oliver moved and Ms. Loredo seconded.

Dr. Evans-Shabazz noted the inconsistency in the minutes regarding her name. She requested that Dr. Evans-Shabazz is used in the minutes. She noted that the minutes indicated she “stated” but should be noted she “asked” if the City was judgement proof. She also noted that she was not listed as a present for the Chancellor Evaluation Committee meeting.

Vote – The motion passed with necessary corrections with a vote of 9-0.

Approval of Minutes from the Academic Affairs/Student Services Committee, Audit Committee, Board Governance Committee, Chancellor Evaluation Committee, and Committee of the Whole on November 12, 2015, and Chancellor Evaluation Committee and Regular Meeting on November 19, 2015.

AWARDS, PRESENTATIONS, AND RECOGNITIONS

Mr. Capo acknowledged the gift from the Houston Livestock Show and Rodeo of \$146,000. He presented Mr. Joe Cowley, Houston Livestock President and CEO and Mr. Jack Lyons, Chair of the Board for the check presentation.

CHAIRMAN’S REPORT:

Mr. Capo opened the floor for Trustee Reports:

- **Trustee District Reports**

District III – Dr. Tamez thanked everyone for great things happening at HCC and wished Happy Holidays.

District IV – Dr. Evans-Shabazz informed she attended the SE college event, and expressed her holiday wish to everyone.

District V – Mr. Glaser thanked all the community groups and groups through the college, and understands what is taking place.

District VI – Ms. Mullins wished everyone Happy Holidays and a prosperous 2016.

District VII – Ms. Sane thanked both Dr. Maldonado, Dr. Burillo and Mr. Chuck Smith for hosting the town hall meeting

District VIII – Ms. Loreda informed that the community is thriving and everyone is excited about the Fraga Campus.

District IX – Mr. Oliver thanked Dr. Harmon and his colleagues for the job well done.

District I – Ms. Capo thanked Dr. Ford Fisher for inviting him to the Northline Community Campus Holiday party. He also thanked Juliet Stipeche for her 5 years of services at HISD. He wished everyone holiday wishes.

- **Board Meeting Schedule**

Mr. Capo announced the next scheduled meeting dates for Committee and COTW meetings is Tuesday, January 12, 2016 and the Regular meeting on Thursday, January 21, 2016.

Birthday Recognitions

Recognized Trustees Wilson and Oliver for their upcoming birthdays.

- **Board Chair End of the Year Message**

This is the last Regular meeting for the year for the Board of Trustees at Houston Community College. We, the governing board for Houston Community College take this opportunity to thank the Administration, staff, faculty, students, community, business leaders, and stakeholders for their contribution to HCC and for another successful year. I would also like to take this moment to say thank you to my colleagues for their dedication and commitment throughout the year. To each of you, thank you. Your steadfastness as a governing board of the institution is greatly appreciated. As we come to the close of another year, we would like to wish everyone a joyous and safe holiday.

CHANCELLOR'S REPORT

Dr. Cesar Maldonado provided the Chancellor's Reports on the following:

- Community College Week ranked HCC in the top five among 1,200 two-year institutions.
- HCC is number one in awarding associate degrees to all minorities
- Number two in awarding associate degrees to African American students
- Number two in awarding associate degrees to Hispanic students
- Number four in granting associate degrees in all disciplines
- And number five in awarding associate degrees to Asian American students

Houston Community College
Regular Meeting – December 17, 2015 – Page 4

- The HCC Diversity and Inclusion Council has been recognized on a national scale as a recipient of the 2015 Higher Education Excellence in Diversity or HEED Award. The honor recognizes U.S. colleges and universities that demonstrate an outstanding commitment to diversity and inclusion. In addition to receiving the award, HCC was featured in the November issue of INSIGHT Into Diversity Magazine.
- HCC and the Foundation, we recently received a \$63,000 gift from the Consulate of Mexico in Houston. This donation is the largest ever given from the Mexican Consulate to an educational institution.
- A 4, 000 scholarship was awarded by Golden Bank through the HCC Foundation to four students and HCC Foundation and Board member Alice Chen was instrumental in making this possible.
- The Robert Garner Firefighter Foundation gave HCC Foundation a generous \$7.5 million educate and train future firefighters. In turn HCC renamed the Fire Academy to the Robert Garner Firefighter Academy. Annually the gift will provide scholarships of full tuition for the majority of cadets in the Firefighter Academy. With this the legacy of Robert Garner, the Houston Firefighter who died in 2013, will live on.
- The US Department of Labor awarded HCC \$4.2 million to fund registered apprenticeship and pre-apprenticeship programs in Healthcare and IT industries as well as upgrade programs to support plumbing occupations. HCC is the only college in the state to receive this American Apprenticeship Grant, which will help train students to work as pharmacy techs at CVS and computer information techs at JP Morgan.
- HCC is the proud recipient of a prestigious award for Excellence in Financial Reporting. Under the leadership of Teri Zamora, Senior Vice Chancellor of Finance and Administration, HCC was awarded this certificate from the Government Finance Officers Association of the United States and Canada in the area of governmental accounting and financial reporting.
- Moody's Investors Service revised the outlook on the HCC system from negative to stable and upgraded the Junior Lien debt from Aa3 to Aa2. This reflects the strong management of our operational performance, the projection of continued strong operating health and the rapid growth of our tax base.
- This year, HCC was recertified as an Achieving the Dream Leader College, by demonstrating a commitment to student success through dedicated leadership, improving programs and services, broad engagement and institutional improvement throughout the HCC system.
- HCC is partnering with leaders from public and private sectors for the White House initiative on Educational Excellence for Hispanics. HCC's role is to develop a program to offer seamless student transfers from HCC to the University of Houston.

Universities Partnerships

- A transfer agreement with Loyola University New Orleans will allow students to complete their core courses at HCC then transfer seamlessly to the four-year university. HCC is the first community college in Texas to have this type of articulation agreement.
- Co-enrollment program with Texas A and M University that addresses the growing need for engineers. The Texas A&M-Chevron Engineering Academy is already underway. HCC engineering students are taking their core classes here and will earn their bachelor's degrees at the Texas A&M Dwight Look College of Engineering in College Station.

COE Presentations

- Dr. Williams Harmon presented Center of Excellence at Central College

Student Recognitions

- Dr. Philip Nicotera presented the Student Success Stories. The following students were recognized:
 - Robert Ridley, Central College
 - John Davis, Coleman College
 - Raymond McCoy III, Northeast College
 - Amanda Hernandez, Northwest College
 - Arturo Velazquez, Southeast College
 - Shanell Foster, Southwest College

Faculty Senate Report

Dr. Maldonado presented Mr. David White, President, Faculty Senate.

Mr. White invited the Board of Trustees to the annual Faculty Conference on Saturday, February 6, 2016 at the Doubletree Downtown.

(Mr. Oliver stepped out at 5:54 p.m.)

(Dr. Evans-Shabazz stepped out at 5:55 p.m.)

(Dr. Evans-Shabazz returned at 5:56 p.m.)

(Mr. Oliver returned at 5:57 p.m.)

CONSENT AGENDA

Motion – Ms. Loreda moved and Ms. Sane seconded to approve the consent agenda with the excluding items C.3, C.8 & D.12. The following items were approved:

- HCC Strategic Plan 2016-2019.
- Annual Financial Report For The Fiscal Year Ended August 31, 2015.
- Investment Report For The Month Of October 2015.
- Monthly Financial Statement and Budget Review For October 2015.
- Authorize Procurement Method For Parking Lot Maintenance And Report On Condition.

- Online Learning Management System.
- Authorize Purchase of Palmetto Cul-De-Sac Right Of Way AT Eastside Campus.
- Authorize Executive Of Texas Cooperative Purchasing Network Contract With TDIndustries.
- Proposed Settlement Between Lorenzo Walker and HCC.
- Chancellor’s Evaluation Timeline For 2015-16.

Vote – The motion passed with a vote of 9-0.

RESOLUTION AUTHORIZING THE ACCEPTANCE OF PUBLIC FACILITIES FROM THE HOUSTON COMMUNITY COLLEGE SYSTEM PUBLIC FACILITY CORPORATION

Motion – Mr. Oliver moved and Ms. Mullins seconded.

Vote – The motion passed with a vote of 9-0.

(Dr. Evans-Shabazz stepped out at 6:10 p.m.)

(Dr. Evans-Shabazz returned at 6:11 p.m.)

SALE OF 11.75 ACRES IN MISSOURI CITY

(Dr. Evans-Shabazz stepped out at 6:12 p.m.)

Motion – Ms. Sane moved and Mr. Oliver seconded.

Vote – The motion passed with a vote of 7-1. Mr. Wilson opposed.

(Dr. Evans-Shabazz returned at 6:16 p.m.)

TOPICS FOR DISCUSSION AND/OR ACTION

- Personnel Agenda (FACULTY)

Motion – Ms. Sane moved and Ms. Mullins seconded.

Vote – The motion passed with a vote of 8-0.

STRATEGIC REAL ESTATE STUDY

Dr. Maldonado welcomed Mr. Jeffery Bricker from Page Southerland Page to assist with the presentation of the strategic real estate study.

UPDATE ON BOND CAPITAL IMPROVEMENT PLAN (CIP) RELATED MATTERS

Dr. Maldonado introduced Charles Smith to present the current update on CIP.

Mr. Chuck Smith presented on the following and noted the information is on the HCC website:

- Internships
- October Budget Report
- Town Hall Meetings
- Upcoming Events
- Permit & Construction Schedule
- IRS Projections

(Mr. Oliver stepped out at 6:53 p.m.)

(Ms. Loredo stepped out at 6:55 p.m.)

(Mr. Oliver returned at 6:56 p.m.)

(Ms. Loredo returned at 7:37 p.m.)

ADJOURNED TO CLOSED SESSION

Mr. Capo adjourned the meeting to Executive Session at 6:56 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mr. Capo stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mr. Capo reconvened the meeting in Open Session at 7:37 p.m. and entertained any motions on pending matters.

(The following Trustees were present: Wilson, Sane, Capo, Evans-Shabazz, Loredo, Mullins, Tamez and Oliver)

CHANCELLOR'S EVALUATION FOR 2014-2015 AND ANY OTHER RELATED MATTERS, AS NECESSARY.

Motion – Ms. Sane moved and Mr. Oliver seconded.

Vote – The motion passed with a vote of 7-1. Mr. Wilson opposed.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 7:38 p.m.

Minutes recorded, transcribed & submitted by:

Rose Sarzoza-Pena

Manager, Board Services

Minutes Approved as Submitted: February 25, 2016