

ORDER CALLING RUNOFF TRUSTEE ELECTION; MAKING PROVISIONS FOR THE CONDUCT AND THE GIVING OF NOTICE OF THE ELECTION; AUTHORIZING A CONTRACT WITH HARRIS COUNTY FOR ELECTION SERVICES; AND CONTAINING OTHER PROVISIONS RELATED THERETO

WHEREAS, on November 4, 2025, a trustee election was held in geographic Single-Member Trustee District II; and

WHEREAS, to be elected to a trustee position, Section 130.088(l), Texas Education Code requires that a candidate must receive the majority of the votes cast; and

WHEREAS, no candidate for trustee in Single-Member Trustee District II received a majority of the votes cast by the resident, qualified voters of Houston City College (“HCC”); accordingly, no candidate has been elected to the position of trustee in Single-Member Trustee District II; and

WHEREAS, Section 2.021, Election Code provides that a runoff election shall be conducted if no candidate receives the required number of votes to be elected; and

WHEREAS, Section 2.023 of the Election Code provides that the candidates in the runoff election shall be the candidate receiving the highest number of votes and the candidate receiving the second highest number of votes; and

WHEREAS, Renee Jefferson Patterson received the highest number of votes and Kathleen "Kathy" Lynch Gunter received the second highest number of votes in the general election for Single-Member Trustee District II; and

WHEREAS, the Board of Trustees of HCC (the “Board”) deems it necessary to order a runoff trustee election for geographic Single-Member Trustee District II pursuant to Chapter 130, Texas Education Code, Chapter 2, Texas Election Code, and the Federal Voting Rights Act of 1965, as amended, to be held on December 13, 2025 (the “Election”); and

WHEREAS, the Board, pursuant to the applicable provisions of the Texas Election Code, intends to conduct a joint election with certain other political subdivisions within Harris County (the “County”) and contract with the Harris County Clerk (the “County Elections Official”) for election services; and

WHEREAS, the Board finds and declares that the meeting at which this Order is considered is open to the public, and that public notice of the time, place, and purpose of the meeting was given, as required by Chapter 551, Texas Government Code, as amended.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF HOUSTON CITY COLLEGE:

Section 1. The statements contained in the preamble of this Order are true and correct and

are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. A runoff trustee election (the “Election”) shall be held on December 13, 2025 (“Election Day”), in HCC’s geographic Single-Member Trustee District II. The position of geographic Single-Member Trustee District II is to be filled for a term of office commencing January 1, 2026, and continuing until December 31, 2031.

Section 3. Candidates for trustee in the Election shall be voted upon and elected only by the qualified voters residing within the geographic district in which the candidates reside. The names of the candidates shall be placed on the ballot as required by law. The candidates shall be elected by majority vote, as provided for by law; and the results of the Election shall be canvassed by the Board as and when required by law.

Section 4. The hours during which the polling places (which are listed in Exhibit A attached hereto and shall be updated as determined by the County Elections Official) shall be open for voting on December 13, 2025, shall be from 7:00 a.m. to 7:00 p.m. The election precincts for the Election shall consist of the territory within the boundaries of geographic Single-Member Trustee District II situated within all or part of one or more County election precincts.

Section 5. (a) Early voting by personal appearance for all election precincts in the County shall be held at the locations, at the times, and on the days set forth in Exhibit B (which shall be updated as determined by the County Elections Official).

(b) The County Elections Official, Teneshia Hudspeth, is hereby designated as the Early Voting Clerk to perform those functions for HCC’s voters who are qualified under state and federal law. Applications for ballots to be voted by mail should be delivered to the County Elections Official at:

Name: Ms. Teneshia Hudspeth (or the successor Harris County Clerk)

Official Mailing Address: Harris County Clerk's Office Elections Department, P.O. Box 1148, Houston, TX 77251-1148

Physical Address: Harris County Clerk's Office Elections Department, 15600 Morales Road, Houston, TX 77032

E-mail Address: BBM@vote.hctx.net

Phone Number: (713) 755-6965

Fax Numbers: (713) 755-4983

Website Address: <https://www.harrisvotes.com/>

Section 6. HCC may participate in a joint election with other participating governmental entities in the County that are also holding elections on Election Day and will contract with the County for election services. The Board hereby authorizes the Chancellor of HCC and/or General Counsel or either such person’s designee to enter into a contract with the County for election services in connection with the Election.

Section 7. Prior to Election Day, the election judges, clerks, and other personnel necessary for conducting the Election will be appointed by the County Elections Official, and the election

judges and alternate judges may be changed and the polling places may be combined for some precincts, pursuant to the decision of the County Elections Official. The County Elections Official shall also be responsible for establishing the central counting station for the ballots cast in such election and appointing the personnel necessary for such station. The Board hereby authorizes the Chair of the Board of Trustees to appoint any such other officials not designated herein or appointed by the County Elections Official as are necessary and appropriate to conduct the Election in accordance with the Texas Elections Code.

Section 8. Notice of the Election shall be given as and when required by the Texas Election Code. To the extent required by law, the following shall also be included in such Notice: "HCC's website is located at: <https://www.hccs.edu/>. More information regarding the Election may be found at: <https://www.hccs.edu/about-hcc/board-of-trustees/board-information/trustee-elections/>."

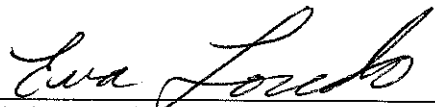
The Board hereby authorizes the Chancellor and/or General Counsel of HCC or either of their designee(s) to cause such publication to occur, including, but not limited to, entering to any contracts for such publication or incurring costs related to same for and on behalf of HCC.

Section 9. The Election shall be held in accordance with the Texas Election Code, except as modified by the Texas Education Code and the Federal Voting Rights Act of 1965, as amended, including particularly Chapter 272 of the Texas Election Code pertaining to bilingual voters.

Section 10. The Chancellor of HCC, or his designee, in consultation with HCC's attorneys are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code, the Texas Education Code, and the Federal Voting Rights Act of 1965, as amended, in carrying out and conducting the Election, whether or not expressly authorized herein.

Section 11. If any provision, section, subsection, sentence, clause, or any phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity, or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.

PASSED, APPROVED, AND ADOPTED this NOVEMBER 17, 2025.



Chair, Board of Trustees
Houston City College

ATTEST:



Secretary, Board of Trustees
Houston City College

(SEAL)

EXHIBIT A¹
Election Day Information

[To follow]

¹ The Chancellor, General Counsel and elections counsel, Leon Alcala, PLLC, are authorized and directed to complete this Exhibit upon receipt of the information necessary for completion from Harris County.

EXHIBIT B²
Early Voting Information

[To follow]

² The Chancellor, General Counsel and elections counsel, Leon Alcala, PLLC, are authorized and directed to complete this Exhibit upon receipt of the information necessary for completion from Harris County.