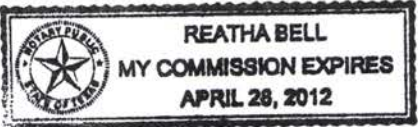


# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

## FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p>This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.</p>	<p style="text-align: center;"><b>OFFICE USE ONLY</b></p> <hr/> <p>Date Received</p> <div style="text-align: center; font-size: small;"> <p>2011 SEP 29 AM 10:29</p> <p>HCCS BOARD OF TRUSTEES</p> </div>
<p><b>1</b> Name of Local Government Officer</p> <p style="text-align: center;">Neeta Deepak Sane</p>	
<p><b>2</b> Office Held</p> <p style="text-align: center;">Trustee, District VII, Houston Community College</p>	
<p><b>3</b> Name of person described by Sections 176.002(a) and 176.003(a), Local Government Code</p> <p style="text-align: center;">Educator's Depot, Inc.</p>	
<p><b>4</b> Description of the nature and extent of employment or other business relationship with person named in item 3</p> <p style="text-align: center;">The software company that I own provides software and consulting services to Educator's Depot, Inc.</p>	
<p><b>5</b> List gifts accepted by the local government officer and any family member, excluding gifts described by Section 176.003(a-1), if aggregate value of the gifts accepted from person named in item 3 exceed \$250 during the 12-month period described by Section 176.003(a)(2)(B)</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p>Date Gift Accepted _____ Description of Gift _____</p> <p style="text-align: center;">(attach additional forms as necessary)</p>	
<p><b>6</b> <b>AFFIDAVIT</b></p> <p style="text-align: right;">I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to a family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a), Local Government Code.</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 30%;">  </div> <div style="width: 60%; text-align: center;"> <p style="font-size: 1.5em; color: blue;"><i>ND Sane</i></p> <p>_____ Signature of Local Government Officer</p> </div> </div> <p style="margin-top: 20px;">AFFIX NOTARY STAMP / SEAL ABOVE</p> <p>Sworn to and subscribed before me, by the said <u>Neeta Deepak Sane</u>, this the <u>29th</u> day of <u>September</u>, 20<u>11</u>, to certify which, witness my hand and seal of office.</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 30%;"> <p style="font-size: 1.5em; color: blue;"><i>RBell</i></p> <p>_____ Signature of officer administering oath</p> </div> <div style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; color: blue;"><i>Reatha Bell</i></p> <p>_____ Printed name of officer administering oath</p> </div> <div style="width: 30%; text-align: center;"> <p style="font-size: 1.5em; color: blue;"><i>Secretary</i></p> <p>_____ Title of officer administering oath</p> </div> </div>	

## LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of the local governmental entity; or an employee of a local governmental entity with respect to whom the local governmental entity has, in accordance with Section 176.005, extended the requirements of Sections 176.003 and 176.004. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a Class C misdemeanor.

Please refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

### INSTRUCTIONS FOR COMPLETING THIS FORM

*The following numbers correspond to the numbered boxes on the other side.*

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of person described by Sections 176.002(a) and 176.003(a), Local Government Code.** Enter the name of the person described by Section 176.002, Local Government Code with whom the officer has an employment or other business relationship as described by Section 176.003(a), Local Government Code.
- 4. Description of the nature and extent of employment or business relationship with person named in item 3.** Describe the nature and extent of the employment or other business relationship with the person in item 3 as described by Section 176.003(a), Local Government Code.
- 5. List gifts accepted, excluding gifts described by Section 176.003(a-1), if aggregate value of the gifts accepted from person named in item 3 exceed \$250.** List gifts accepted during the 12-month period (described by Section 176.003(a), Local Government Code) by the local government officer or family member of the officer, excluding gifts described by Section 176.003(a-1), from the person named in item 3 that in the aggregate exceed \$250 in value.
- 6. Affidavit.** Signature of local government officer.

Amended

Sept 29, 2011

HOUSTON COMMUNITY COLLEGE BOARD OF TRUSTEES AND SENIOR STAFF  
CONFLICT OF INTEREST CERTIFICATION

FY 2011-2012

By signing below, I certify that I will abide by the following conditions during FY 2011-2012.

- If I or a person related to me in the first degree by either affinity or consanguinity has a substantial interest in a business entity that either has a HCC contract or is being considered for a HCC contract, or has a substantial interest in real property that HCC is considering purchasing, before any vote or decision is made regarding that entity, I shall file a **conflict of interest affidavit** with the board services office, and if a trustee, shall also publicly disclose the relationship to the board in a meeting called and held in compliance with the Texas Open Meetings Act and shall also abstain from discussions or other proceeding regarding the entity and must not vote on the item. **See Chapter 171 of the Texas Local Government Code.**
- If I or a person related to me in the first degree by either affinity or consanguinity either receives income greater than \$2,500 during a 12-month period or receives gifts other than food, lodging, transportation or entertainment accepted as a guest that exceed \$250 during a 12-month period from a business entity that either has a HCC contract or is being considered for a HCC contract, I shall file a **Conflicts Disclosure Statement** with the board services office not later than 5:00 p.m. on the seventh business day after the date on which I become aware of the facts that require the filing of this statement. **See Chapter 176 of the Texas Local Government Code.**
- I ( am) ( am not) currently aware of any facts that require me to file a conflict of interest affidavit or a Conflicts Disclosure Statement.
- **I shall not:**
  - Accept or solicit any gift, favor, or service that might reasonably tend to influence me in the discharge of my official duties or that I know or should know is being offered with the intent to influence my official conduct.
  - Accept other employment or engage in a business or professional activity that I might reasonably expect would require or induce me to disclose confidential information acquired by reason of my position.
  - Accept other employment or compensation that could reasonably be expected to impair my independence of judgment in the performance of my official duties.
  - Make personal investments that could reasonably be expected to create a substantial conflict between my private interest and the public interest.
  - Intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised my official powers or performed my official duties in favor of another.
  - With the intent to obtain a benefit or with intent to harm or defraud another, intentionally or knowingly misuse government property, services, personnel, or any other thing of value belonging to the government that has come into my custody or possession by virtue of my office or employment.

 / 09/29/2011  
Signature / Date

Neeta Deepak Sane  
Printed Name

See attached Form CIS filed Sept 29<sup>th</sup>, 2011  
at HCC Board services office